



**OFFICE OF THE PRESIDENT
INVITATION FOR PROPOSALS – RE-ADVERTISED**

**INVITATION TO BID FOR CONTRACT MANAGEMENT CONSULTANCY SERVICES
TO MONITOR AND OVERSEE, ON BEHALF OF GOU, THE DEVELOPMENT OF THE
GOVERNMENT OFFICE CAMPUS AT BWEBAJJA.**

PROCUREMENT REFERENCE NO: OP/CONS/2022-23/00001

1. The Government of Uganda (GOU) represented by **Office of the President (OP)** has allocated funds to be used for the acquisition of a consultant to provide Contract Management Consultancy Services to Monitor and Oversee, on behalf of GOU, the Development of the Government Office Campus at Bwebajja.
2. The Entity invites your sealed Proposals for the provision of the above services.
3. Bidding will be conducted in accordance with Open International Bidding contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 as amended and the procedures described in Part 1: Proposal Procedures.
4. Preference Scheme shall apply when evaluating proposals from the firms. The target group for the Preference Scheme is the local (National/Resident) Consultancy Firms.
5. Firms may associate with other firms in the form of a Joint venture, Association, Consortium or a Sub-consultant to enhance their qualifications. The form of association where applicable the **Lead Firm** should be clearly indicated in the Proposal. Foreign firms **must** associate with Local Firms.
6. You may obtain further information and inspect the Proposal Documents at the address given below at 10 (a) from **8:30 am to 5:00 pm**.
7. The Request for Proposal Document in English may be purchased by interested bidders on the submission of a written application to the address below at 9(a) and upon payment of a non-refundable fee of **UGX 100,000=** (Uganda Shillings One Hundred Thousand). The method of payment will be by Bank Advice Form obtained from the OP Accounts Section, or Uganda Revenue Authority website/offices. Payment can be made in any bank and the payment details presented to the Procurement and Disposal Unit before obtaining a copy of the Request for Proposal Document (RFP). Cash will not be acceptable.

8. Proposals must be delivered to the address below at 10(a) at or before **10:00 am**. Late proposals shall be rejected. Proposals will be opened at 10(a) at **10:30 am on 30th September, 2022**. **All Proposals must be accompanied with a Proposal Securing Declaration valid until 8/05/2023**
8. There shall be a pre – proposal meeting at **Office of the President, Cabinet Library 3rd Floor at 10:00 am** on the dates indicated in the proposed schedule in this notice.

9. The detailed advertisement is available at the Entity’s website at **www.op.go.ug**

10.(a) Documents may be inspected, issued, delivered and opened at:

Procurement and Disposal Unit,
Office of the President, New Building
Apollo Kaggwa Road, Plot 9-11
P.O. Box 7168, Kampala.
2nd Floor, Room 1212.

10. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Issue of invitation to bid letter	25/08/2022
b. Pre-proposal meeting	15/09/2022
c. Proposal closing date	30/09/2022
d. Evaluation process	17/10/2022
e. Display and communication of best evaluated bidder notice	Within 5 working days from Contracts Committee award.
f. Contract Signature	After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General’s approval)

Note: “Any form of canvassing or lobbying for this procurement shall lead to automatic disqualification”.

SECRETARY OFFICE OF THE PRESIDENT.